



**ACAC Grants Committee
(Arlington Cultural Council)**

July 2022 Minutes

7:30 p.m. – 9:00 p.m.

Attendance (p=present, x=absent)

Todd Brunel	x	Brian McMurray, ACAC Liaison	p
Andrew Conway, Treasurer	x	Emily Reynolds, Corresponding Secretary	p
Susan Larson, Chair	p	Nancy Gray	x

Remote Participation Following Executive Order on Remote Participation

Date and Time: July 11, 2022, 7:30pm

Registration in advance for this meeting:

<https://us06web.zoom.us/join/zt0pd-ihqjsiGtSFp2pnW162JLDeAtozmsnx>

MINUTES

MEETING INTRODUCTION: Susan Larson confirmed that everyone had access, introduced the remote meeting and read the online meeting instructions from the Town.

1. Vote on Approval of June 2022 Meeting Minutes

This item was tabled until the next meeting, as a quorum of members was not present.

2. Discussion of 2022 Grant Cycle/Table

a. Reception discussion

No new information available about in-person meetings. Planning of a grantee reception is still on hold pending a return to in-person gatherings.

Town Day was discussed as a potential avenue for highlighting recent grantees. Brian will coordinate with ACAC regarding Town Day plans, with ideas including: a slideshow of recent

grantees; a handout with committee information; a signup sheet for interested applicants or committee members.

b. Grant Agreements, final reports update

Susan received final reports from Margaret Moody and AIFF. Brian anticipates that ACAC will be submitting a request to revise their project scope slightly.

c. Upcoming recipient events

None to report.

3. Community Input Survey 2022 status

Survey currently has ten responses. Will be distributed by ACAC again prior to the next committee meeting.

4. MCC Timeline

Discussed plans for August meeting. Priorities for the next grant cycle need to be finalized for posting by 8/31. All members should review last year's language in advance of the meeting, as well as the survey results.

Plan to hold the grant workshop in roughly the second week of September, and record it for applicants who can't attend live. Exact date TBD at August meeting, based on availability of presenters.

5. Reports:

a. Treasurer Report

Susan reports that grantee Dan Fox did not receive his grant check. The town stopped payment and reissued the check.

b. Corresponding Secretary

No updates.

c. Publicity Update

Susan reports that Todd has been posting to the ACC Facebook page. She will ask him to post the survey there.

d. ACAC Liaison

Brian reports much conversation about Town Day, as discussed earlier. There will be a new public art installation along the Minuteman Bike Path.

Other Business

Discussion of chair transition following Susan's departure. Susan and Emily will revisit their role descriptions and revise if needed. Then, Emily and Brian will connect re: division of labor in potential co-chair role. Corresponding secretary and ACAC liaison roles align with many chair responsibilities; committee may discontinue use of Gmail email address in favor of ACC chair address.

6. Adjourn

The meeting was adjourned at 8:10pm (no vote, as no quorum was present).

Submitted by Emily Reynolds, Recording Secretary